

**CITY OF WILBURTON**  
REGULAR SCHEDULED MEETING  
October 8, 2020

Public Notice posted October 7, 2020, 9:30a.m.  
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **8<sup>th</sup> day of October 2020** at **5:32p.m.** with Mayor Stephen Brinlee presiding via ZOOM. NOTE: The October 8, 2020 City Council Meeting was conducted via both attendance at City Hall Council Room and via ZOOM due to Federal and State mandated restrictions for COVID-19 safety. The Roll Call was conducted with the following verbal responses.

**ROLL CALL:**

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS via ZOOM	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS via ZOOM	PRESENT		

City Attorney Richard Lerblance and PWA Secretary DeDe Richardson attended at City Hall. City Inspector Mike Elder attended via ZOOM.

**CITIZEN COMMENTS:**

- A. Mayor Brinlee stated the teleconference dial in number had been posted in several locations for the citizen's use, if desired. There were no residents calling in.
- B. There was no Citizen Comment signed in.

1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF SEPTEMBER 3, 2020.**
2. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF SEPTEMBER 10, 2020.**
3. **DISCUSS AND TAKE ACTION TO APPROVE SEPTEMBER 2020 CLAIMS FOR PAYMENT.**
4. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS OCTOBER 9 THROUGH NOVEMBER 12, 2020.**

MOTION BY HAYNES, SECOND BY SIMS, TO COMBINE AND APPROVE FIRST FOUR (4) ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

City Clerk stated that Agenda Item #1, Approval of Minutes of Special City Council Meeting on September 3 was previously approved at the September 10, 2020 City Council Meeting. City Attorney Lerblance suggested the Motion be amended to state "to combine and approve Agenda Items 2, 3, & 4.

MOTION BY HAYNES, SECOND BY LITTLEJOHN, TO AMEND THE ORIGINAL MOTION TO STATE COMBINE AND APPROVE AGENDA ITEMS #2, #3, AND #4.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. **DISCUSS AND TAKE ACTION TO APPROVE APPOINTMENT OF DAVID NIX TO SERVE ON LATIMER COUNTY E-911 BOARD EFFECTIVE NOVEMBER 1, 2020.** Mayor Brinlee stated John Ford has resigned; therefore, a new appointee must be approved. Councilman Haynes asked if Mr. Nix wanted to serve. Mayor Brinlee stated he wants to serve and has lots of experience to lend.

MOTION BY SIMS, SECOND BY MINGS, TO APPROVE APPOINTMENT OF DAVID NIX TO SERVE ON LATIMER COUNTY E-911 BOARD EFFECTIVE NOVEMBER 1, 2020

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**6 DISCUSS AND TAKE ACTION TO APPROVE CITY PARK & RECREATION HALLOWEEN BOO BASH EVENT OR OTHER EVENT OPTIONS. Tabled September 10, 2020.**

Mayor Brinlee stated the Chamber of Commerce and Main Street Program have notified us they will not be able to support any event due to lack of manpower. There are several events in neighboring cities for families to participate in. If parents want to Trick or Treat in Wilburton, the homeowners can indicate if they are participating by leaving their porch lights on. If a home does not have a porch light on, it should be skipped. Councilman Littlejohn asked if the City will block off the Dollins Addition street traffic like last year. Mayor Brinlee stated he will verify with the Dollins Addition residents if they want the street blocked off to vehicle traffic again. Councilman Littlejohn made the point Halloween activities will be left to the parents to determine how best to handle the safety of their children.

**NO ACTION DUE TO LACK OF MOTION.**

**7 DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 20-1245, APPROVE LEASE-PURCHASE AGREEMENT FOR 2EA WPD VEHICLES.** Mayor Brinlee stated this Resolution is part of the Welch State Bank contract required documents. It indicates the support of the City Council for the lease-purchase.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE RESOLUTION 20-1245, APPROVE LEASE-PURCHASE AGREEMENT FOR 2EA WPD VEHICLES.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**8 DISCUSS AND TAKE ACTION TO APPROVE LEASE-PURCHASE AGREEMENT WITH WELCH STATE BANK FOR 2EA FORD POLICE INTERCEPTERS (\$50,724.76 [65641] & \$47,904.53 [65642]).** City Clerk Blankenship explained this is approving the actual lease-purchase contract. The vehicles have been delivered, graphics subsequently applied by Weddle Signs, insurance issued, and both vehicles are currently in use.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE LEASE-PURCHASE AGREEMENT WITH WELCH STATE BANK FOR 2EA FORD POLICE INTERCEPTERS (\$50,724.76 [65641] & \$47,904.53 [65642]).

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**9 DISCUSS AND TAKE ACTION TO APPROVE BID FOR MOWER FOR WILBURTON MUNICIPAL AIRPORT USING CARES AIRPORT GRANT FUNDS.** The Council reviewed four (4) submitted bids. Mayor Brinlee stated the City has 3 Hustler commercial mowers and they have been great equipment. Councilman Sims asked who mows the airport to which Mayor Brinlee replied it is mowed primarily by volunteers and on occasion by the City.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE BID FROM WHITE'S TRACTORS & EQUIPMENT FOR \$8,332.22 FOR THE HUSTLER X-ONE COMMERCIAL MOWER FOR THE WILBURTON MUNICIPAL AIRPORT WITH CARES AIRPORT GRANT FUNDS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

**10 NEW BUSINESS.**

Councilman Littlejohn asked about the trailer house left on Main Street beside EZ Mart. What is the story? Mayor Brinlee stated the driver pulling it had been stopped as it is not a permitted load. He was told to leave it there. WPD is aware and has responded to many questions about it.

**11 ADJOURN.**

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN AT 5:55pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

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**CINDEE BLANKENSHIP, City Clerk**

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**STEPHEN BRINLEE, Mayor**

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**ALLEN LITTLEJOHN, Ward 1**

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**TERRY HAYNES, Ward 2**

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**DOUG SIMS, Ward 3**

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**MAE MINGS, Ward 4**

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**JULIA KENDALL, Ward 5**